

**MINUTES OF THE MONTHLY MEETING OF THE
PUBLIC BUILDING COMMISSION OF ST. CLAIR
COUNTY, ILLINOIS, HELD ON THURSDAY
APRIL 19, 2018 AT 10:05 A.M. AT THE
ST. CLAIR COUNTY BUILDING, BELLEVILLE, ILLINOIS**

The Regular Monthly Meeting of the Public Building Commission of St. Clair County, Illinois was called to order by Chairman Richard Sauget at 10:05 a.m., on Thursday, April 19, 2018 at the St. Clair County Building, Belleville, Illinois.

The following Commissioners answered present to roll call: Richard Sauget, James Nations, Daniel Polites, Charles Lee, and Thomas Dinges. Richard Effinger was absent.

Also present for the meeting, or for a portion thereof, were the following: Debra Moore, County Administrator; Tim Cantwell, MidAmerica St. Louis Airport Director; Tom Knapp, Sheriff's Department; Fred Boch, County Board Member; Randy Pierce, Fairview Heights Tribune; Sue Schmidt, St. Clair County Financial Analyst; Kelsey Landis, Belleville New Democrat; James Brede, Director of Buildings; Attorney Bernard Ysursa; and Dorothy Meyer, Secretary.

Minutes of the March 15, 2018 Regular Monthly Meeting were reviewed. Commissioner Lee moved that the Regular Monthly Meeting Minutes, dated March 15, 2018 be approved as provided. Second by Commissioner Polites and carried.

Under Treasurer and Finance, Commissioner Polites, Treasurer, reviewed the Regular Expense Claims Report with Payroll Ledger Report for April 30, 2018, and moved to approve payment of bills. Second by Commissioner Lee. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Absent
Commissioner Dinges	: Aye

Commissioner Sauget : Aye
AYES: 5 ABSENT: 1 NAYS: None

Motion carried.

Commissioner Polites reviewed the Airport Expense Claims Report, dated April 30, 2018 and moved to approve payment of bills. Second by Commissioner Lee. Roll call as follows:

Commissioner Nations : Aye
Commissioner Lee : Aye
Commissioner Polites : Aye
Commissioner Effinger : Absent
Commissioner Dinges : Aye
Commissioner Sauget : Aye
AYES: 5 ABSENT: 1 NAYS: None

Motion carried.

Commissioner Polites reviewed the **Monthly Budget Analysis Report for April 2018,** and asked that it be placed on file, stating that the 2018 Budget is in line with the projected percentage of 33.3% expenditures, except for Animal Control which is at 36% due to installation of Nu-Flow sewer pipe lining.

Commissioner Polites reviewed the **Trial Balance Report for March 2018,** and asked that it be placed on file. The Secretary has a copy available for review in the Public Building Commission Office.

Under Operations, James Brede, Director of Buildings, presented a Change Order for IMPACT in addition to the current contract for the Drug Unit at Jail for \$207,994.00, along with the Change Order for the Annex Building due to adding a new roof and tuck-pointing on the Annex North Building for \$159,698.00 for a total increase of \$367,692.00. Commissioner Nations inquired to if there was one included for the Annex Renovation with Project Addendum 16-B refers to Annex North, Annex, and the Drug Task Force. Director Brede stated IMPACT states Project Contingency for the Annex Renovation with really the only changes being made to the Annex North and the Drug Task Force. A general discussion was held that this is separate.

Commissioner Nations inquired as to if Project Addendum 16-B is being adopted. Director Brede confirmed this to be true. Commissioner Nations moved for approval. Second by Commissioner Dinges. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Absent
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 5 ABSENT: 1	NAYS: None

Motion carried.

Director Brede presented Consent to Assignment for EWR, which was bought out by Farnsworth Group, and asking for Public Building Commission to sign consent to assignment. Commissioner Nations inquired if they are asking for approval to assign the work previously contracted with EWR to Farnsworth. Director Brede agreed this statement is true. Commissioner Nations moved for approval. Second by Commissioner Polites. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Absent
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 5 ABSENT: 1	NAYS: None

Motion carried.

Director Brede presented for approval A/V Equipment for the Annex Project. Director Brede stated there are 2 conference rooms that are being built and the equipment would bring it up to current standards for the electronics. Director Brede added this is not-to-exceed \$85,248.09. Commissioner Nations moved to approve the selection of CI Select to authorize expenditures as defined in their system declarations not-to-exceed \$85,300.00. Second by Commissioner Lee. Roll call as follows:

Commissioner Nations	: Aye
----------------------	-------

Commissioner Lee : Aye
Commissioner Polites : Aye
Commissioner Effinger : Absent
Commissioner Dinges : Aye
Commissioner Sauget : Aye
AYES: 5 ABSENT: 1 NAYS: None

Motion carried.

Director Brede presented for approval replacement of the Public Building Commission's oldest truck with a utility vehicle that was bid through the State of Illinois. Director Brede also asked for permission to donate the truck to the County to let them repurpose the use of the truck. Commissioner Nations inquired as to the replacement of which truck. Director Brede stated it was Truck 31, which is the truck driven by Director Brede. Director Brede added the new vehicle's cost is \$31,455.00 on the State bid. Commissioner Nations inquired as to if the utility vehicle would become Director Brede's. Director Brede confirmed this to be a true statement. Commissioner Nations moved for approval. Second by Commissioner Polites. Roll call as follows:

Commissioner Nations : Aye
Commissioner Lee : Aye
Commissioner Polites : Aye
Commissioner Effinger : Absent
Commissioner Dinges : Aye
Commissioner Sauget : Aye
AYES: 5 ABSENT: 1 NAYS: None

Motion carried.

Tim Cantwell, MidAmerica St. Louis Airport Director, stated he has Operation Updates and asked to first review the MidAmerica Running Annual Report. Director Cantwell added the forecast for April shows about 50,000 enplanements for the first 4 months with reaching 150,000 to 160,000 by the end of the year. Director Cantwell stated there are 20 flights this month to 30 flights starting middle of May and will be 30 flights a week from this time point to the end of July. Director Cantwell added the average is 85%, so 140 per flight. Director Cantwell stated

gas is forecasted to be at the 2 million mark from the first quarter all the way through with most of it being civilian. Director Cantwell added there is some military, but the military has calmed down a bit with different operations of where they are performing at right now. Director Cantwell presented the CMT document with the current status on the Master Plan. Director Cantwell stated he will be bringing in some of those people to the May meeting just to show everyone the options being looked at to go through. Director Cantwell reviewed the first page of the stapled handout and looking at the year-over-year increase in the enplanements with January 2018 being 114% more than January 2017, which was 100% more than January 2016. Director Cantwell stated March was 90% more and he anticipates that same level again in April. Director Cantwell added international flights have been increasing a bit with one a week for business jets coming in. Director Cantwell reviewed pictures of the Airport provided in handout and stated there is more activity with the Canadian Military and Canadian business now. Director Cantwell stated the Parking and Revenue Control System has been installed. Director Cantwell reviewed the pictures in the handout of the pay-on-foot stations next to the luggage area, along with the pay stations on the 3 exits and 2 entrances, which are fully operational now. Director Cantwell added hosted employee companies are on a payment list and there is a monthly parking fee of \$100.00. Director Cantwell stated the first couple of days went well and everyday flights to Destin started on the 23rd. Director Cantwell added internally maintenance is working to put 15 extra parking spots next to building for County employees in which there is extra rock from other construction projects that can be used, but have to pay for the 4 inches of cement.

Director Cantwell requested to enter Executive Session for Real Estate and Personnel after discussions, along with Litigation. Commissioner Polites inquired if there have been many emergency services in the parking lots. Director Cantwell stated there have been battery charges and Republic has handled those situations well. A general discussion was held regarding

snowbirds and the differences in the Commercial market numbers. Commissioner Effinger arrived at 10:20 a.m. Commissioner Nations moved to enter into Executive Session for the purpose of Real Estate and Personnel and potential Litigation. Second by Commissioner Lee. Motion carried.

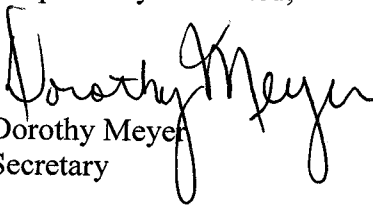
The Doors closed 10:21 a.m.

The Regular Meeting reconvened at 10:50 a.m.

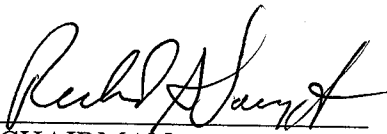
There being no further business to come before the Public Building Commission, Commissioner Nations moved for adjournment. Second by Commissioner Effinger and carried.

Meeting adjourned at 10:51 a.m.

Respectfully submitted,


Dorothy Meyer
Secretary

APPROVED:


CHAIRMAN